

Grover C. Dils Medical Center is seeking a part-time Physical Therapy Aide to join our practice. We are looking for a hard-working, energetic individual with a desire to help people. The position will be Friday's and Saturday's and some fill in will be required. Must be able to pass a background check. Applications and additional information are available on our website at: gcdmc.org under the EMPLOYMENT tab. You may also contact our Human Resources Department by email to: hr@gcdmc.org Applications for this position will be accepted until 4pm on Monday February 4, 2019.

PHYSICAL THERAPY AIDE DUTIES

Some of the duties and responsibilities include:

- Clean and prepare treatment room for patient by following prescribed procedures and protocols.
- Prepares patients for physical therapy treatment by welcoming, comforting, providing and/or assisting patient into physical therapy apparel or apertures.
- Perform clerical duties, such as taking inventory, ordering supplies, answering telephone, taking messages, and filling out forms.
- Helps treat patients by applying heat packs; helping patients onto exercise equipment, monitoring motion; tracking walking time and distance; performing prescribed exercises and strengthening techniques.
- Educates patients by demonstrating proper use of equipment and exercise routines.
- Maintains patient confidence and protects operations by keeping information confidential.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Provides equipment and supplies by sterilizing and delivering equipment and supplies to treatment area; positioning equipment for therapist access; positioning patient on equipment.
- Ensures operation of physical therapy equipment by completing preventive maintenance requirements; following manufacturer's instruction; troubleshooting malfunctions; calling for repairs.
- Maintains physical therapy supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies.
- Enhances physical therapy department and organization reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments

Minimum Qualifications and Skills

We are looking for someone who has the following qualifications:

- Quick Learner
- Adaptability
- Team Oriented
- Self-starter
- Motivated and Dedicated
- Reliable
- Outgoing, friendly, and is able to provide phenomenal customer service
- High organization skills