



HOUSEKEEPING/LAUNDRY
PART-TIME POSITION AVAILABLE
GROVER C. DILS MEDICAL CENTER

Title: HOUSEKEEPING/LAUNDRY

Hours: 16-20 hours weekly

Wage: Depending on experience

Position description is available upon request.

Applications will be accepted by HR in the hospital administration building or at kclucchesi@gcdmc.org. Applications are available online at www.gcdmc.org; click on the “resources” tab. Under employment, download our job application.

Position is open until filled.

Please contact kkreci@gcdmc.org with questions pertaining to this position.

Grover C. Dils Medical Center is an Equal Opportunity Employer.

QUALIFICATIONS:

- A. High school diploma or equivalent desirable.
- B. Must be able to read and write English.
- C. Ability to understand and follow oral and written instructions.
- D. Sense of responsibility.
- E. High degree of personal hygiene and cleanliness.
- F. Pleasant, courteous, tactful and have the ability to work quietly within the facility.
- G. Ability to work with others.
- H. Good vision and auditory acuity to ensure personal safety.
- I. Reasonably good health.
- J. Ability to complete assigned tasks with moderate accommodations.
- K. Use of upper and lower extremities.
- L. Ability to concentrate on details.
- M. Stamina to work long hours, if necessary.
- N. Dependability. Attendance is a critical part of the job.

WORKING CONDITIONS:

WORK POSTURE REQUIREMENTS:	N/A	RARELY	OCCASIONALLY	FREQUENT	CONSTANT
SITTING		X			
STANDING				X	
WALKING				X	
DRIVING			X		
BENDING/WAIST				X	
CROUCHING/SQUATTING				X	
KNEELING			X		
CRAWLING			X		
CLIMBING		X			
TWISTING			X		
REACHING			X		
BALANCING		X			
THROWING	X				
DEXTERITY REQUIREMENTS:				YES	NO
FINGERING (Picking, Fine Movements)				X	
HANDLING (Holding, Grasping)				X	
WRIST MOTION (Repetition, Flexing, Rotation)				X	
FEET (Foot Pedals)					X
CARRYING REQUIREMENTS:		LIFTING REQUIREMENTS:			
Items Carried: Trash, Cleaning Supplies, Mops, Signs		Items Lifted: Mattresses, Linens, Mop Bucket			
Distance: 10-200 feet		Average Wt.: Variable, <10 pounds			
Times/Day: Multiple		Maximum Wt.: Variable, 25 pounds			
How Carried: By arms close to body		Times/Day: Multiple			
Average Wt.: <10 pounds		Lifting Levels: Floor, Knee, Waist, Chest, Overhead			
Maximum Wt.: 25 pounds					
Items Carried on Person: Pens, Keys, Personal Items					
PUSH/PULL REQUIREMENTS:		ENVIRONMENTAL CONDITIONS:			
Items Pushed: Carts, Vacuum, Broom, Mop Times/Day: Multiple		Inside Cramped quarters Moving objects			
Items Pulled: Carts, Vacuum, Broom, Mop Times/Day: Multiple		Electrical hazard working with electrical equipment Exposure to infectious diseases Works with others and alone			